

The Executive Director

**Communication No 1/2018 of the Executive Director of the Office  
of 16 February 2018**

**on the Office's bank accounts to which users may transfer fees, current account  
replenishments and charges**

Following an open call for tender according to the applicable public procurement rules of the European Union, the Office informs its users of a change in the bank accounts that can be used for the payment of fees.

The Office's bank account with the Banco Bilbao Vizcaya Argentaria (BBVA) will soon be closed.

The following two bank accounts held by the Office are available for payment of fees and charges:

Bank	CAIXABANK	BANCO SANTANDER
Town	Alicante SPAIN	Alicante SPAIN
IBAN	ES03 2100 2353 0107 0000 0888	ES08 0049 6659 0121 1622 4792
Swift code (BIC)	CAIXESBBXXX <sup>1</sup>	BSCHEMXXX <sup>1</sup>

The IBAN (International Bank Account Number) is an internationally agreed system of identifying bank accounts across national borders to facilitate the communication and processing of cross border transactions with a reduced risk of transcription errors. It consists of up to 34 alphanumeric characters comprising: a country code; two check digits; and a number that includes the domestic bank account number, branch identifier, and potential routing information.

The use of the IBAN is compulsory in most of the countries. However, for those countries where its use is not compulsory, it is strongly recommended that all the details of the IBAN, in exactly the same form and sequence as above, be indicated and that in the case of international bank transfers, the Swift code (BIC) be used.

It is further recommended to identify the name of the beneficiary, i.e. the Office, by the acronym "EUIPO" and not to use the name or abbreviation of the Office in other languages, since this will facilitate the processing by the bank.

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<sup>1</sup> Some computer programs do not accept the last three digits XXX of the Swift code (BIC). Should this be the case, users must indicate CAIXESBB or BSCHEM.

Accordingly, payments for fees and charges should no longer be made to the Office's obsolete bank account with the BBVA. All payments should be made to the Office's bank accounts with either CAIXABANK or BANCO SANTANDER as specified above.

This communication takes effect on 17 February 2018.



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Executive Director